**Supplier Bank Details Request**

In order to create your supplier account, please could you complete the following information and send it to either [financequeries@penderelstrust.org.uk](mailto:financequeries@penderelstrust.org.uk), or for the attention of the Finance Department at the above address.

This will enable us to set up your account prior to receiving invoices and will help to avoid a backlog.

Supplier/Agency Name :

Legal Entity Name :

VAT Number :

Postal Address :

Post Code :

Phone Number :

Email address for

Remittance Advices :

Bank Name :

Bank Account Name :

Bank Sort Code :

Bank Account Number :

Roll Number (If applicable) :

**Office Use Only:**

**Supplier Reference :**

**Setup Complete :**