**This form is for use by Personal Assistants (PAs)**

**of people with care and support needs in Lincolnshire**

|  |
| --- |
| **Your details *Please complete fully***  |
| **Your Name** |  |
| **Your Address** |  |
| **Email Address** |  |
| **Delivery location** **select one of 10 County Council offices to pick up your order from**  | Please click to select |
|  |  |
| **The person you support**  |
| **Full Name & Address of Person(s) supported**  | *(if more than one person – add in here )* |
| **The type of care you provide to this Person(s)**  | *(eg Personal Care)* |
| **What PPE do you use?**  | *(Put details of what PPE and how much you use here)*  |

|  |
| --- |
| **Your PPE Order**  *(insert the number of packs/ rolls you require below)* |
| **Gloves –** *select size* | **Masks** | **Aprons** |
| **Small** (pack of 100) | **Medium** (Pack of 100) | **Large** (Pack of 100) | **Type IIR** Pack of 50 | Roll of 200 |
|  |  |  |  |  |

It is recommended you request enough PPE to cover your use for 2 months

Submit this form to **PPE\_Requests@lincolnshire.gov.uk**

We will check your order and then let you know by email when it is ready to pick up.

You will be sent a link to our website to book a date and time slot to pick it up at your chosen location.

When you attend your time slot to pick up your order, bring your ID

Current government guidance for use of PPE in care settings is available [here](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/879111/T4_poster_Recommended_PPE_additional_considerations_of_COVID-19.pdf) .

**Pick up from one of the following locations**

|  |  |
| --- | --- |
| Boston Fenside Family Centre | Boston Family Centre, 64 Fenside Road, Boston, Lincs. PE21 8JH |
| Gainsborough Mercury House | Business Park, Willoughton Drive, Foxby Ln, Gainsborough DN21 1DY |
| Grantham Area Office | St Peters Hill, Grantham NG31 6PZ |
| Horncastle Homeleigh | Holmeleigh Day Centre, Foundry Street, Horncastle, LN9 6AQ |
| Lincoln County Offices (Back entrance to Main Office) | County Offices, Newland, Lincoln LN1 1YL |
| Louth Keily House | Keily House, Gresley Road, Louth Lincolnshire LN11 8FG. |
| Skegness Roseberry House | Roseberry House, Roseberry Avenue, Skegness, Lincolnshire PE25 3HA. |
| Sleaford Eastgate | Council Offices, East Gate, Sleaford NG34 7EB |
| Spalding The Vista | Vista, Off Churchgate, Spalding, Lincolnshire PE11 2RA |
| Stamford Area Office | 38 North St, Stamford PE9 2YN |